

<p style="text-align: center;">Deerfield Community School District 300 Simonson Boulevard Deerfield, WI 53531</p>
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Board of Education
Regular Meeting
HS Studio Room
October 19, 2009
6:30 pm

BOE Present: Bush, Cwik, Haak, Mack, Page, Winkler
BOE Absent: Fischer (arrived late)

Administration Present: Callahan, Jensen, Luetschwager, Treuden
Administration Absent: Becker

Others Present: Jessica Carlson

1. Call to Order

Meeting called to order by President, Tom Bush at 6:32 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Haak, Mack, Page, Winkler

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on October 13, 2009.

4. Approval of Agenda

Motion by Page/Mack to approve the October 19, 2009 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Page/Cwik to approve the minutes of the Regular Meeting on September 21, 2009 and Special Meeting on October 12, 2009. Carried 6-0.

6. Treasurer's Report: Financial report presented by Doreen Treuden. Motion by Haak/Cwik to approve the financial statement from September. A roll call vote was taken to approve the current expenditures. Carried 6-0.

7. Public Input: No public input.

8. Special Presentation – HS Principal Cast members from “Wizard of Oz”: The principal cast members from the Wizard of Oz musical promoted their upcoming performances and ticket sales. Show times are Nov. 5th – 7th at 7:00 PM. There will a November 7th matinee with kids lunch and meet and greet time with the cast. Tickets go on sale for case and crew on October 21st and for the general public on October 26th. Tickets can be purchased by calling or emailing Robin Apold or visiting the choir room. Members also announced that the HS Choir is participating in the Tommy Awards being sponsored by the Overture Center for all area high schools submitting videos of their musical performances. A panel of educators and theater experts will view the video submissions and a “red carpet” ceremony will be held in June for those receiving awards.

9. COMMITTEE REPORTS

Legislative Report/Discussion: Information is sent via e-mail to the Board. The legislature did pass a new bill requiring kindergarten before entrance into 1st grade.

Policy Committee Report/Discussion: Chris Page shared that all items will be discussed under old and new business on the agenda.

Extra Curricular Committee Report: No meeting held. Next meeting will be held on November 16, 2009.

Finance Committee Report: Jim Haak shared that there were continued discussions on the safe and secure entrance project being explored for the MS/HS and financing options for this potential project. Committee also discussed monthly reconciliation.

Facilities Committee Report: No meeting held.

Personnel Committee Report: Tom Bush reported that the committee has been working on the creation of a new evaluation tool for the district administrator. Copies of the new evaluation tool were handed out. The board will be seeking input from direct reports to the superintendent as well as union representatives. A timeline has also been created as part of the eval process with the first steps being taken annually each November with a final meeting date held with the district administrator in January.

Technology Committee Report: Jeff Winkler reported that the committee worked on the staff technology use policy and discussed topics/presentations that will be featured at upcoming technology meetings. The first two staff members presenting will be Amie Martin and Gerry Wichlacz. Staff and Community are invited to attend these meetings to learn more about technology use in the classroom.

Safety Committee Report: Doreen Treuden shared that a member of the Dane County Emergency Mgmt. Department presented information on school crisis plans.

Joint Interactive Committee Report: Tom Bush reported that the township was not able to attend the last meeting but attendees from the district and village discussed the new Savannah Oaks development, positive comments were shared about the 4K program. The Veolia garbage contract was discussed with concerns over price increases, the well-site development was

mentioned along with the importance of maintaining communications with the police department about school events and activities.

Health and Wellness Committee Report: Barb Callahan reported that the committee has begun to review the current health and wellness policy and will continue to do so at upcoming meetings.

Communications Committee Report: The committee has narrowed down their improvement ideas to about 13 items and has begun assigning activities/tasks to those ideas. The committee will organize these ideas into an action plan that will come before the board.

10. OLD BUSINESS

A. Policy Second Readings:

Student Government (441.1): Motion by Page/Mack to approve the second reading of this policy as presented. Carried 6-0.

B. District Real Estate Sale of Property for Village Well-site Development: Tom Bush shared that the final board action was taken at the special meeting on October 5 to finalize the sale of a piece of district property at the elementary school to the village for the purposes of well-site development. Bush thanked Scott Tebon, Patrick Vander Sanden and Mary Chadwick-Kiefer for working with the school throughout this process.

C. High School Student School Board Representative: Ashley Konkel submitted her application of interest which expressed the willingness to attend the meetings and act as a liaison to the student body. Motion by Cwik/Mack to approve Ashley Konkel as representative. Carried 7-0.

11. NEW BUSINESS:

A. Policy First Readings:

Technology for Resource Use for Employees (522.7): The committee recommended striking one sentence from the current policy so that the policy states that staff computers are for staff use only. Motion by Page/Cwik to approve the first reading of this policy as presented. Carried 7-0.

B. Resolution Authorizing the Issuance and Sale of \$500,000 general obligation qualified school construction promissory notes (Tax Credit): Ms. Treuden shared the resolution from the financial lawyers which finalized the district's ability to utilize \$490,000 in zero-interest bonds over the next four years. These are the QSCB bonds which are a part of the federal stimulus package and can be utilized for a variety of projects including safety and security, some specific curriculum and energy efficiency projects. Motion by Cwik/Haak to waive the reading of the resolution. Carried 7-0. Motion by Cwik/Haak to approve the resolution. Carried 7-0.

C. Presentation of Board Goals and Priorities for 09-10: Tom Bush presented the work of the school board during recent meetings in which they discussed the topics brought forth at

the Forward...Together meeting along with their priorities. Motion by Fischer/Mack to approve presented priorities. Carried 7-0.

- D. Recognition of Gifts to District:** Michelle Jensen reported that there have been a number of donations that have been made to the district this past month. Our appreciation to all of these people for their donations to the district. Donors and donations include: Max Bazan, donation of a telescope; Karyn Saemann, donation of new books; Don Tierney, donation of \$1000 to DHS Marching Band; Knights of Columbus Cottage Grove Council 7755, donation of \$235.22 to Special Education; Elementary PTO, donation of \$1,414.06 for teacher material requests; Alliant Energy, donation of \$400 for reading instruction materials; Deb Dunstan and Lisa Porter, donation of 10 crossing guard safety vests.
- E. School H1N1Vaccination Clinic:** Public Health Madison & Dane County has announced that they will hold a school-located vaccination clinic to give the H1N1 vaccine on Monday, November 2. The clinic will be held in both school buildings for the full day and is open to students in K-12. A district mailing will be sent out including consent forms.
- F. Transportation for Private School Students:** The District has received requests for parent transportation reimbursement per the state statute. There are two families seeking reimbursement for a total of three children. Per state statute, public schools must transport students living in the district to private or parochial schools within 5 miles of the district boundaries. Our current bus transportation routes and school calendars don't allow for this to happen easily or cost-effectively so we have had the practice of entering into a parent transportation contract to reimburse parents for this transportation. Motion by Haak/Fischer to approve requested contracts with a request that Michelle Jensen create a letter proposing that the WASB and our legislators reconsider the payment per pupil instead of a payment per family as is done in Milwaukee. Carried 4 aye -2 nay -1 abs.
- G. Summer School:** Michelle Jensen shared a summary of the summer school session. We had a total of 361 students participate throughout the summer with 247 elementary, 35 middle school and 79 high school students.
- H. Youth Options Requests for Spring 2010:** Michelle Jensen presented the recommendation from Mark Landis for four students wishing to apply for youth options at either MATC, UW-Madison or Edgewood. Students must apply by October 1, but will not know if the classes will fit into their schedule until winter registration. Motion by Cwik/Winkler to approve requests. Carried 7-0.
- I. Education for Employment Plan:** – Barb Callahan presented the Education for Employment plan that must be approved by the board and submitted to DPI by November 1. This five year plan is focused on vocational education and career readiness curriculum and programs in the district. Motion by Cwik/Haak to approve the plan. Carried 7-0.
- J. MS/HS WKCE Testing Schedule:** – Mark Luetschwager presented a plan to hold a testing schedule at the MS/HS to complete the WKCE testing over a 10 day period. The testing schedule would mean that only 7th, 8th and 10th grade student would be required to report to school at the regular start time on the scheduled testing dates. All other students would be required to start the day at 8:50 am, however could come in at the regular time and have

alternative activities during the testing time. Motion by Cwik/Haak to approved testing schedule. Carried 7-0.

- K. Teacher Advancement on Salary Schedule:** – Per the master agreement, each October, Michelle Jensen presents to the board, teachers who have advanced on the salary schedule. The following teachers obtained the required amount of credits to advance on the schedule: Pat Chua, Melissa Hill, Kristin Thomas, Randy Smith, Adele Jensen, Melissa Frame, Kevin Clark, Andrew Christianson, Jennifer Schultz, Cindy Perucco, Christian Ezell, and Kirsten Wohlers. Congratulations to these teachers. Motion by Winkler/Cwik to approve advancement. Carried 7-0.
- L. Extracurricular Staff Resignations:** – Barb Callahan shared that Ann Michulsky has resigned as a middle school track coach and Andrew Christianson has resigned as a MS girls basketball coach. Motion by Winkler/Fischer to accept resignations. Carried 7-0.
- M. Extracurricular Staff Recommendations:** – Barb Callahan recommended Steve Fietz as the Assistant Wrestling coach. Motion by Fischer/Winkler to approve recommendation. Carried 7-0.
- N. Staffing Recommendations – Long Term Sub (HS Science):** – Mark Luetschwager recommended Matt Lechmaier to serve as the long term substitute for Christy Charles while she is on maternity leave. Motion by Page/Mack to approve recommendation. Carried 7-0.

12. School Board President's Report: Tom Bush expressed appreciation for having the feedback from the Forward Together members to assist the board in their board planning of the district objectives. Tom also announced that upcoming board listening sessions will take place in November.

13. Administrative Reports:

Michelle Jensen: Michelle Jensen congratulated the middle school for being selected as an Exemplary Middle School in the state for having reading scores in the top 10% last year. She also encouraged people to visit the school website to see the many changes that have taken place this past month, such as a newly added district calendar, online middle/high school newsletter, individual board committee pages with membership, agendas and minutes.

Barb Callahan: No additional items to share.

Doreen Treuden: There were over 800 facility requests for use of our buildings for the months of November, December, and January which indicates how often our buildings are utilized by the community.

Mark Luetschwager: Mark shared Upham Woods trip for the 7th graders was well received with many activities on building self-confidence and leadership skills. Homecoming went very well. Anyone with future ideas should share those with Mark or Kirsten Wohlers. Skyward will be here to provide some additional training. We had 18 students who took the PSAT test

last week and both Mark and Mark Landis attended some workshops at MATC to learn more about offering dual credit classes at the high school.

Mark Becker: Michelle Jensen shared for Mark that the alternative traffic route used at the elementary school during the street construction on Liberty Street went very well. Thanks to the parents for their patience during this time. Many enrichment activities have taken place at the elementary school recently. The Elementary PTO will be sponsoring their annual Christmas in the Country Craft Fair on November 14th from 9:00 AM – 3:00 PM at the ES. This is a very well organized and well attended event which is a fundraiser for the PTO. The ES will begin their WKCE testing with grade levels determining specific dates and times.

Upcoming Meetings were scheduled.

Adjournment

Motion by Winkler/Mack to adjourn at 8:15 pm. Carried 7-0.

Respectfully Submitted,

Doug Cwik
Clerk